

**PATROL ADJUDICATION JOINT COMMITTEE
EXECUTIVE SUB COMMITTEE**

**To be held at 11.00 am on Tuesday 28th June 2011
At Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham, B5 7QU.**

AGENDA

PART A

- 1. URGENT BUSINESS**
To consider any items which the Chair has agreed to have submitted as urgent.
- 2. ACCESS TO INFORMATION ACT**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
- 3. DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS**
To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.
- 4. MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE EXECUTIVE SUB COMMITTEE**
To approve the minutes of the PATROL Adjudication Joint Committee Executive Sub Committee at its meeting held on 25th January 2011
[Enclosed]
- 5. PATROL ANNUAL REPORT AWARD 2009/10**
To note the results of the Annual Report Award 2009/10.
[Report Enclosed]
- 6. TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS**
To provide information in respect of councils in the scheme and the tribunal's initiatives and standards.
[Report Enclosed]
- 7. RISK REGISTER AND RISK MANAGEMENT STRATEGY**
To approve the Risk Management Strategy which will underpin future risk management, monitoring and reporting.
[Report Enclosed]
- 8. TREASURY MANAGEMENT STATEMENT**
To approve a revised Treasury Management Statement for 2011/12.
[Report Enclosed]
- 9. PATROL ADJUDICATION JOINT COMMITTEE FINANCIAL REGULATIONS AND PROCUREMENT**
To approve the arrangements for reviewing suppliers which fall outside the procurement procedures set out within the Financial Regulations.
[Report Enclosed]

- 10. INTERNAL AUDIT ASSURANCE STATEMENT 2010/11.**
To note the contents of the internal audit assurance statement 2010/11.
[Report Enclosed]
- 11. EXTERNAL AUDIT ARRANGEMENTS**
To note the new arrangements for external audit with effect from 2010/11
[Report Enclosed]
- 12. DRAFT ANNUAL RETURN FOR 2010/11**
To submit for approval the draft Annual Return of the Joint Committee for 2010/11, to note the Internal Audit Report to accompany the Annual Return and to approve the Code of Corporate Governance.
[Report Enclosed]
- 13. NEW CASE MANAGEMENT SYSTEM AND WEB PORTAL**
To note the findings of an independent review of business processes and IT and approve the commissioning of a new case management system for the tribunal and web portal for parties to the appeal.
[Report Enclosed]

Exclusion of Public

The officers consider that the following items contain exempt information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Executive is recommended to agree the necessary resolutions excluding the public from the meeting during consideration of these items.

An appeal process exists for members of the public who wish to appeal against the officers' recommendation for exemption. Anyone who does wish to appeal should contact the Committee Officer as soon as possible (preferably at least 48 hours) before the meeting.

- 14. RENEWAL OF PART-TIME ADJUDICATOR APPOINTMENTS**
To note arrangements for the re-appointment of Adjudicators
[Report Enclosed]
- 15. ANY OTHER BUSINESS**
- 16. DATES OF NEXT MEETING**

SIR HOWARD BERNSTEIN
Chief Executive
Manchester City Council
Town Hall, Albert Square
Manchester M60 2LA

CONTACT OFFICER
Chris Shepherd
Governance and Scrutiny Support
Tel: 0161 234 3043
Fax: 0161 274 7017

AGENDA ISSUED: 20th June 2011

